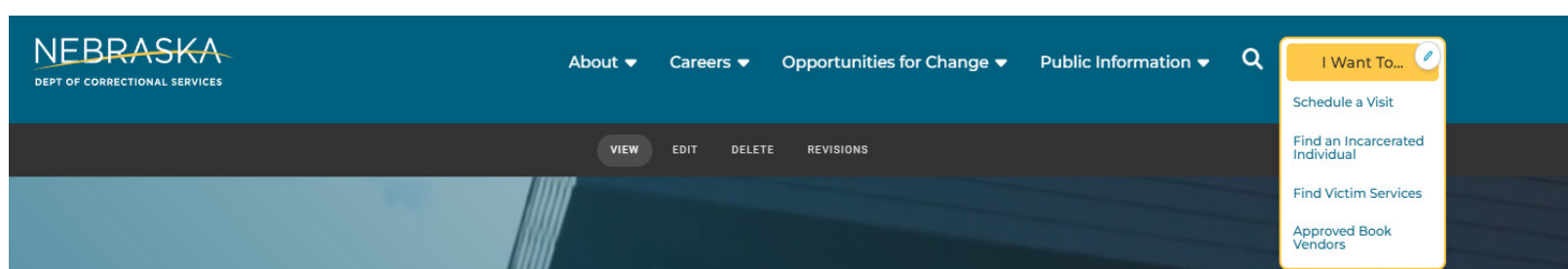


HOW TO SCHEDULE A VISIT

1 Go to the NDCS website under the “I Want To” tab and select “Schedule a Visit”.



2 Before scheduling, read the Visitation Guidelines completely. For any further questions, please refer to the Frequently Asked Questions section.

LEARN MORE ABOUT

Visiting our Facilities

NDCS Visitation

Keeping relationships strong during incarceration is important to rehabilitation and successful reentry. Each of our nine facilities have designated space for individuals to connect with family and friends during visits.

If you have a friend or family member incarcerated at the Nebraska Department of Correctional Services, please review these guidelines to schedule a visit. **BEFORE YOU BEGIN – PLEASE READ**

NDCS Visitor Guidelines

- All visitors, including both adults and minors, **must be an approved visitor** on the incarcerated person's visiting list before scheduling a visit. Please see additional information in the FAQ section about the process for becoming an approved visitor.
- Up to four adult visitors and a reasonable number of children are allowed** at each in-person or virtual visit. If multiple people are attending the same visitation session, only one registration form must be completed. Please ensure all required information filled out on the visitation request form.
- All visitation **requests must be submitted at least seven days prior to the selected date** and may be scheduled up to four weeks from the date of request.
- Visits are assigned on a first come first served basis. **You will receive email confirmation at least three days prior to your visit.** Please include alternative dates and times for your visit. If your first preference is already filled, staff will try to grant your second or third preference.
- Please ensure you bring **proper identification** and **only permissible personal items**. For more information on proper forms of identification, permissible personal items, and visitation attire, please refer to the visiting policy for the facility you are visiting.
- All visitors are **subject to search at any time**. Searches are conducted to maintain a safe environment and prevent the introduction of unauthorized items.
- If you are not feeling well, please consider rescheduling your visit. If you need to cancel a visit for any reason, notify the facility as soon as possible.



3 Scroll down to facility options and find the facility you wish to visit. Click “Schedule a Visit”.



Reception and Treatment Center

3218 West Van Dorn Street
Lincoln, NE 68542
United States

Schedule a Visit at RTC

4 Before scheduling, make sure you are an approved visitor. To schedule your visit, start here:

I am an approved visitor *

Yes

5 Fill out the Visitation Request Form Completely

Incarcerated Person's Name * Incarcerated Person's NDCS ID Number *

Visitor Name *

Address *

City/Town * State/Province * ZIP/Postal Code *

Visitor Email Address * Visitor Phone Number *

Additional Visitors

Will additional visitors be joining you?

Visiting Schedule & Preferences

[View the visiting hours](#)

Incarcerated Person's Visiting Schedule *

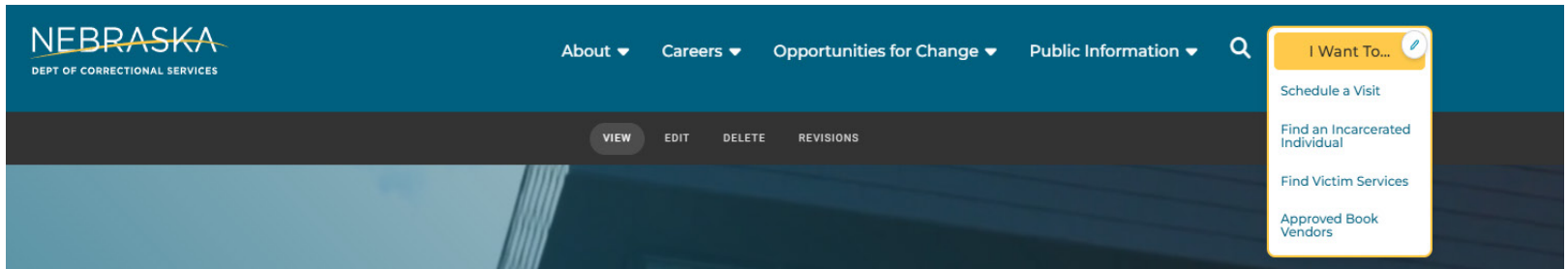
First Preference Date	Second Preference Date	Third Preference Date
<input type="text" value="01/10/2025"/>	<input type="text" value="01/15/2025"/>	<input type="text" value="01/20/2025"/>
First Preference General Population <input type="text" value="Monday 7:45 a.m. - 9:4"/>	Second Preference General Population <input type="text" value="Monday 1:00 p.m. - 5:0"/>	Third Preference General Population <input type="text" value="Tuesday 7:45 a.m. - 2:0"/>

6 Once submitted, you will receive a confirmation email for your visit.

Submit

HOW TO SCHEDULE A VISIT

- 1 Go to the NDCS website under the “I Want To” tab and select “Schedule a Visit”.



- 2 Before scheduling, read the Visitation Guidelines completely. For any further questions, please refer to the Frequently Asked Questions section.

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- If you are not feeling well, please consider rescheduling your visit. If you need to cancel a visit for any reason, notify the facility as soon as possible.

- 3 Scroll down to facility options and find the Reception and Treatment Center.



Reception and Treatment Center

3218 West Van Dorn Street
Lincoln, NE 68542
United States

402.471.6100

Schedule a Visit at RTC

- 4 Before scheduling, make sure you are an approved visitor. To schedule your visit, start here:

I am an approved visitor *

Yes

- 5 For F & G Units, please select between Virtual and On-Site Virtual

TYPE OF VISIT

On-Site Virtual**

**On-site virtual visitation is only allowed for units F & G. Please select the virtual visitation, if this does not apply for the incarcerated individual you wish to visit.

- 6 Fill out the Visitation Request Form Completely

Incarcerated Person's Name * John
Incarcerated Person's NDCS ID Number * Doe
Visitor Name * Jane Doe
Address * 1234 ABC Street
City/Town * Lincoln State/Province * Nebraska ZIP/Postal Code * 12345
Visitor Email Address * janedoe@1234.com Visitor Phone Number * 1234567890
Additional Visitors
Will additional visitors be joining you?
No

- 7 Fill out the Unit, Group and On-Site Preferences

On-Site Virtual Visiting Schedule & Preferences

View the on-site virtual visiting hours

Unit * G
Please select the applicable unit for the incarcerated individual you are planning to visit with.

Group * Group B
Please select the applicable group for the incarcerated individual you are planning to visit with.

On-Site First Preference
First Preference Date On-Site
Enter the date during which you prefer to visit. This is your first priority and will be granted based on availability/capacity on a first come, first served basis. Make sure the date you select is the same day as the session you choose below.
01/09/2025

On-Site Second Preference
Second Preference Date On-Site
Enter the date during which you prefer to visit. This is your first priority and will be granted based on availability/capacity on a first come, first served basis. Make sure the date you select is the same day as the session you choose below.
01/10/2025

- 8 Once submitted, you will receive a confirmation email for your visit.

Submit