

**HOLIDAY GIFT ORDER FORM**  
**ALL ORDERS MUST BE RECEIVED BY NOV. 18, 2017**

**HOLIDAY GIFT SENT BY:**

**HOLIDAY GIFT FOR:**

Senders Name:	Inmate Name:
Address:	Inmate Number:
City:	Facility:
State:	

Please print or type the quantity of gifts being ordered, multiply the quantity ordered by the price of each item offered to determine the total price. Add the total prices to calculate the grand total of your order.

Description	Gift Number	Quantity Ordered	Price	Total Price
Warm and Hearty Welcome	11662DC		\$30.00	
Savory Cheese Collection	11704		\$26.00	
Beef Hickory Sampler	9810DC		\$16.00	
Turkey Hickory Sampler	11876DC		\$16.00	
Beef Summer Sausage	32418		\$24.00	
Turkey Summer Sausage	35912		\$24.00	
Jalapeno Cheddar Blend Cheese	31052		\$24.00	
Smoked Cheddar Blend Cheese	34054		\$24.00	
Farmhouse Cheddar Cheese	31055		\$24.00	
Holiday Petit Fours	4704DC		\$20.00	
Signature Chocolate Collection	7037DC		\$20.00	
Peanut Brittle Popcorn with Chocolate Drizzle	7180DC		\$8.00	
Peppermint Snow Mints	7610DC		\$6.00	
Mini Melt Away Mints	90160DC		\$6.00	
White & Dark Peppermint Bark	7040DC		\$15.00	
Milk Chocolate Sea Salt Caramels	7035DC		\$15.00	
Itty Bitty Nonpareils	7624DC		\$7.00	
Itty Bitty Brownie Bites	7622DC		\$7.00	
Itty Bitty Peppermint Pretzel Bites	7623DC		\$7.00	
<b>Grand Total</b>				

***DISCLAIMER:*** Cheese and sausage (meat) selections are considered individual portions and should be consumed in one sitting. NDCS makes no representation of the safety of the product after the package seal has been broken. Please be advised that refrigerators will not be available at the facilities, and the ordering of any products is with such knowledge.

**Money orders and inmate's institutional checks** must equal the Grand Total amount. If the totals do not match, the money order or institutional check will be returned to sender and the order will not be processed. Each inmate will be allowed **2 order forms**; combined total may not exceed \$100.00. If combined total of 2 order forms exceeds \$100.00, the last order received will be returned with the institutional check or money order. If a single order exceeds \$100.00, it will be returned with the institutional check or money order. If more than 2 orders per inmate are received, the remaining orders will be returned to the sender. Orders are subject to the same rules as funds being sent to inmates.

**MONEY ORDERS MUST BE PAYABLE TO:**

Department of Correctional Services

**PERSONAL CHECKS WILL NOT BE ACCEPTED AND  
WILL BE RETURNED TO THE SENDER**

**Return Money Order and this form to:**  
 Department of Correctional Services  
 Accounting - HOLIDAY GIFT PLAN  
 PO Box 94661  
 Lincoln, NE 68509-4661

For NDCS Accounting use only:  
 Date Received \_\_\_\_\_  
 Receipt Number \_\_\_\_\_  
 Amount Received \_\_\_\_\_  
 M.O. Number \_\_\_\_\_

All order forms and money orders must be received by **November 18, 2017**. Orders received after November 18, 2017, will be returned to the sender.